

KENN PARISH COUNCIL

Page 181

MINUTES of Kenn Parish Council meeting 3 September 18 held in the Village Hall, Kenn Street, Kenn.

Meeting commenced at 19:30 and concluded at 21.15

PRESENT: Cllrs S Naish (Chairman), S Brain, W Bessant, J-P Humberstone, H Staple, R Treble
Clerk; Eleanor Wade

Present: North Somerset Council (NSC) M Lenny Liaison Officer

Apologies: NSC Cllrs J Iles and Cllr J Hadley

20:20 **INFORMAL BUSINESS Public Participation**

16 residents attended

1) **Broadband** – Gigaclear’s Wayleave Officer on the Network Access Team, Dan Langworthy-Smith, gave an interesting presentation on the up-to-date situation relating to their installation. This included dates deadline and targets, infrastructure requirements, government tendering and investments. He also handed out some booklets and circulated maps for viewing on an iPad. Dan then provided a Q&A session for those attending. Though this the information was provided that a resident would be required to pay for any connection from the outlet in the road to their premises, this would vary according to the distance from one to the other.

2) **Christmas Tree** – the annual event of turning on the lights and carol singing is arranged for the 7 December 2018

3) **Community Police Officer’s Report** – The chairman provided a summary of the written report received as follows: In relation to the parking complaints, we shall pay passing attention. However if there is blatant disregard for pedestrians and parking offences are current residents should report this directly to the call centre on 101.

North Somerset Council are also responsible for the following parking offences.

double and single yellow lines, blue badge bays, limited waiting bays, taxi ranks, loading bays, parking in bus lanes and stops, zig-zag markings at schools (if restrictions apply) and pedestrian crossings, parking across dropped kerbs where there’s a crossing point, with or without tactile paving, double parking (parking too far from the kerb).

Also, the Community Response Officers of North Somerset Council who may have powers to deal with parking but certainly Anti-Social Behaviour. The local officer is Carole Pike and is contactable via email.

19:55 **FORMAL BUSINESS**

18/90 Apologies for absence none

18/91 Declarations of interest none

18/92 Minutes of the Council meetings held on 2 July and 6 August 2018:

Resolved: The minutes were approved as a correct record and were signed as such.

18/93 Chairman’s Communications

Motorway Bridge – The Chairman reported that although this had been trimmed last year it was overgrown again. Matt, the NSC Liaison Officer, agreed to follow this up and let the Clerk know what he had found out. The Clerk to then to monitor the situation.

18/94 Broadband (min 18/84) **Noted** the information provided in Informal Business above

18/95 Highways, verges and hedges (min 18/85) **Noted** information provided in Chairman’s communications.

18/96 Speeding Issues (min 18/86)

30 MPH Road Markings at Kenn Street junctions – consider these when the Precept is set. The Highways Officer had provided details of costings to a previous meeting.

18/97 General Data Protection Regulations (min 18/87)

97.1 **GDPR Security Compliance** – the members completed forms were passed to the Clerk for filing.

97.2 **Policy and Procedure Documents**

Data Breach Policy

Data Protection Policy

Record Retention Policy

Subject Access Request Procedure

Resolved: approved and adopted.

97.3 **Registered Kenn PC** with the Information Commissioner’s Office to comply with GDPR.

Resolved: approve payment of the Data Protection Fee – £45 for most parish and town councils.

18/98 Barns Ground Pond (min 18/88)

No change to the previous information; advice given that the Internal Drainage Board (IDB) had been advised to investigate this. The fence was also falling over and needed repairing. **Agreed** follow this up with the IDB’s Drainage Surveyor.

- 18/99 **Co-option** (min 18/83.1)
Members considered a date for a meeting to review applications. **Agreed** 25 September 2018 at 7.30pm
- 18/100 **Parking outside Business Premises on B3133**
Noted information in Informal Business above.
- 18/101 **Assets Register** (min 18/94)
The Clerk was still processing the format which incorporates an insurance valuation for a draft and consideration at a future meeting. **Noted**
- 18/102 **Bristol Airport Master Plan – Stage 2**
The second round of consultation on their Master Plan, including proposals to raise capacity to 12 million passengers a year, were now closed. The consultation had been open for 8 weeks and during that time they held 20 public events across the local area. They received over 950 responses and are now analysing these before producing their draft Master Plan which we will consult on in late 2018/early 2019. **Noted**

They also wanted to highlight the consultation on their Noise Action Plan commenced on 10th July and will be open for 12 weeks. A copy of the draft Noise Action Plan and details of the consultation are available online.
- 18/103 **Items provided for Information – Noted.**
1 Remembrance Day information from Kingston Seymour and North Somerset Remembers.
2 Crowdfunding North Somerset
- 18/104 **Review Scheduled Meetings Venue**
Members felt that as circumstances had changed regarding the decision not to use the Village Hall in cold weather. It was **agreed** to revert to using the Village Hall for their main meetings.

Finance Items

- 18/105 **HeartSafe Defibrillator Monitoring Service**
The free service of the HeartSafe Smart Tag monitoring system ceased on 31st July 2018. However, for a nominal charge of just £49 plus VAT per annum, they would be pleased to continue providing Kenn PC with their bespoke defibrillator reporting and monitoring system.
Resolved: To approve payment of the £49 plus VAT to retain the monitoring.
- 18/106 **Payment of Accounts & Budget Control** Members reviewed details in the Clerk’s report.
Resolved: To approve the accounts for payment as detailed.

APPROVED AS A TRUE RECORD

Signed by the Chairman

Date.....

DRAFT MINUTES to be approved at the next meeting on the 19 November 2018